**Date:** 19th February 2019

**Not In Attendance: N/A**

**Meeting agenda:**

1. Poster
2. Show existing system
3. Abstract

**Meeting discussion:**

* Poster - version 6 can be used as final version.
* What is left to do in the system?

1. Export function
2. Account settings for users
3. Edit bird screen
4. CSS (center headings in tables, position buttons)

* Meeting with client on Thursday to tests existing system
* Plan deployment issues
* UML - not necessary, however need to create system diagram that explains how different parts of system work together.

**Actions:**

* **All:** Collate documentation for corpus file
* **Elina:** Send poster to Dan. Write project abstract. Update UI prototype. Add user Activity monitor view in UI.
* **Karlis:** Work on ZigBee setup, Edit bird page & Export functionality
* **Priyesh:** Work on CSS to match UI & Export functionality
* **Afzi:** Work on export functionality & CSS to match UI prototype